

# PRIVACY STATEMENT

## General Data Processing in the Context of Business Relations

It is our sincere concern to protect your personal data and therefore we comply with all applicable data protection regulations, especially the EU General Data Protection Regulation (GDPR) and the Austrian DSG in the processing of your personal data (for example: customer information).

Below please find detailed information on personal data processing through our company:

### 1. Controller

#### **AME International GmbH**

Hietzinger Hauptstrasse 46, 1130 Vienna, Austria

E-Mail.: [office@ame-international.com](mailto:office@ame-international.com)

Tel.: +43 1 503 59 79

Due to the missing legal obligation, we didn't appoint a data protection manager at the data protection authority.

### 2. Rights of the data subject / Right to rectification and erasure / Possibility to lodge a complaint with a supervisory authority

2.1. You have the following rights towards us with respect to your personal data:

- **Right of access by the data subject (Art 15 GDPR),**
- **Right to rectification (Art 16 GDPR) or erasure (Art 17 GDPR),**
- **Right to restriction of processing (Art 18 GDPR),**
- **Right to data portability (Art 20 GDPR),**
- **Right to object (Art 21 GDPR).**

**Right to object:** If the processing of your personal data is based on the **balancing of interests** (Art 6 para 1 lit f GDPR; legitimate interest), you have the right to object to the processing at any time for reasons that arise from your particular situation. When exercising your right to object, we would ask you to explain your reasons why we should not process your personal data as we have done. We examine the situation and either stop or adapt the data processing or give our compelling legitimate reasons and continue the data processing. We will also continue to process the data if it serves the assertion, exercise or defense of legal claims. You may object to the processing of data for the purposes of direct marketing and data analysis at any time. In such cases we will stop the data processing.

**Right to withdraw:** If you have given us your consent for the processing of your personal data, you can **withdraw your consent at any time**. Such withdrawal does not affect the lawfulness of the data processing hitherto.

To exercise the above mentioned rights, you must inform us personally, by telephone or in writing:

**AME International GmbH**  
Hietzinger Hauptstrasse 46, 1130 Vienna, Austria  
E-Mail.: [office@ame-international.com](mailto:office@ame-international.com)  
Tel.: +43 1 503 59 79

Please take note that we can only give information to identified applicants.

**2.2.** If you are of the opinion that the processing does not comply with the applicable data protection law or we are violating any of your data protection rights, you have the right to **lodge a complaint with the supervisory authority**. Please direct your complaint to:

**Österreichische Datenschutzbehörde**  
Wickenburggasse 8, 1080 Vienna, Austria

### **3. Information about the processing of your personal data**

#### **Customer administration, logistics and accounting**

- Purpose: Processing of personal data in connection with business relations with customers and supplier within the context of commercial practice, including the systematic recording of all business transactions relating to revenue and expenditure.
- Legal basis: Consent (Art 6 para 1 lit a GDPR), performance of a contract, or required for pre-contractual measures (Art 6 para 1 lit b GDPR), compliance with a legal obligation (Art 6 para 1 lit c GDPR), legitimate interests, especially defense, exercise or enforcement of legal claims (Art 6 para 1 lit f GDPR), explicit consent (Art 9 para 2 lit a GDPR).
- Storage period: Until the end of the business relationship or until expiry of the warranty-, guarantee-, limitation- or legal retention periods (especially BAO) applicable to the customer; furthermore until the termination of any legal disputes in which the data is required as proof.
- Recipients/categories of recipients: Tax office, courts and authorities, suppliers, debt collection companies for the collection of debts, banks concerned with payments to the data subject or to third parties, legal representatives, accountants and tax consultants.

The provision of your personal data is required to fulfill the contract or to carry out pre-contractual measures. Without these data we cannot conclude a contract with you.

#### **4. Information about data transfer to third countries or to international organisations**

The data processed by us will not be transmitted to recipients in third countries or international organizations.

#### **General Data Processing in the Context of Using our Website**

When you use our website the web server log files are generated for reasons of operational security and for the creation of access statistics.

These logfiles contain following information:

- the website (URL)
- the browser and its version
- the operating system used
- the referrer URL (the previously visited page)
- Host name and IP address of the accessing computer (IP address fall under personal data)
- the time of the server request

In compliance with GDPR, these log files are stored for two weeks. Among other things, we also have access to error log files, which provide help for finding errors. These will also be automatically deleted after two weeks.

With every page view, only the technically necessary log files are stored. We do not use cookies or any analytical tools.